

# WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL

## Budget Committee FINAL Meeting Minutes June 15th, 2021 6:30p.m. Virtual / WLC Library

**Committee Membership:** Jeff Jones (Chair) Leslie Browne (Vice Chair), Caitlin Maki, Darlene Anzalone, Dennis Golding, Adam LaVallee, Lisa Post, William Ryan, Christine Tiedemann, Jonathan Vanderhoof (SB Budget Committee Representative).

**Present:** Jeff Jones (Chair) Caitlin Maki, Darlene Anzalone, Dennis Golding, Adam LaVallee, Lisa Post, Christine Tiedemann, Jonathan Vanderhoof (SB Budget Committee Representative).

**Absent:** Leslie Browne (Vice Chair), William Ryan

1. WLCS Budget Committee called to Order by Jeff Jones at 6:32 p.m.

2. Review and Approval

a. April 13<sup>th</sup>, 2021 BC Meeting Minutes

***A Motion was made by Adam Lavallee to approve the minutes as written, seconded by Dennis Golding All in favor 8 Yes, 0 No***

3. Elections and Appointments

a. Secretary

***A Motion was made by Adam Lavallee to nominate Darlene Anzalone as Secretary, seconded by Dennis Golding. All in favor 8 Yes, 0 No***

b. Sub-Committees

Jonathan Vanderhoof discussed the state of food service and how next year is still up in the air due to staff departure. Food Service Committee on hold until further notice. Finance Committee is reviewing the format of the financial reports put out by the business office. A discussion was had around BC representation and only one member was needed on the Committee with an alternate. Committee agreed Adam Lavallee would serve as primary, and Caitlin Maki as alternate. Caitlin Maki will serve as BC representative for the Technology Committee.

4. Review and Discuss

5. FY21 YTD – Chair Jones asked if the Committee had any items to review on the YTD reports. Christine Tiedemann said she was waiting for the final y/e report. No other comments from the Committee

6. FY 22 and 23

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Christine Tiedemann gave an overview of how the line item budget is organized via pivot tables, such as object codes. A discussion was had about the budget process next year. There was agreement that getting the whole budget early on was the desired state, even if the numbers were drafts. The individual break-out sessions with the department heads to talk specifics would then follow. Adam Lavalley and Christine Tiedemann stressed the importance of getting the information well before the meeting, so the Committee has time to digest and analyze. Christine Tiedemann also stated the information needs to be accurate and there were too many mistakes made last year. Adam Lavalley also stated that adding names to the budget for the department heads responsible for a line item was something that was useful in the past but didn't happen last year. Caitlin Maki asked some questions about how the budget was formed and the process. A discussion was had around re-organizing certain line items to their desired end-state. Caitlin Maki expressed the view that this may be a good year to do that and also having more information in the columns was desired. Chair Jones asked the Committee to consider whether to set a target similar to the +2.5% increase given by the board last year. Dennis Golding suggested starting with a \$0 budget this year. No target was set by the Committee but will need to work with the new administration.

### Public Comment

- a. Charlie Post Lyndeborough spoke to the change in leadership within the district and he felt we won't have many of the same problem we have today. Promoting within is a testament to the current staff. The positions created are interim one-year positions and will be revisited next year. He asked the BC to consider forming a group to work with the new administration to communicate exactly how they want the budget process to work going forward. Mr. Post also reminded the Budget Committee to consider how the public cut the budget two years ago.

7. Next meeting scheduled for August 17<sup>th</sup>, 2021. Committee discussed having the new BA and Superintendent come to the meeting for a meet and greet and talk about expectations for the up-coming budget season. Chair Jones will reach out to schedule.

Lisa Post is working on getting a representative from Concord to discuss the current state of revenues. This will be targeted for September, depending on availability of the rep.

8. ***A Motion was made by Christine Tiedemann to adjourn, seconded by Dennis Golding  
All in favor 8 Yes, 0 No***

Meeting adjourned at 7:42 pm

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Respectfully Submitted,

Jeff Jones